

PRIMARY SCHOOLS CUP 2009

Nomination Information Kit



**Craigslea State High School
3 September 2009**

**VENUE
Craigslea State High School**



Welcome to the Volleyball Queensland 2009 Primary Schools Cup (PSC). Contained within this document is important information related to nominating your team/s into the 2009 Primary Schools Cup Competition. Please ensure you read all of the information carefully. The information contained in this Information Kit will be used as the basis for all decisions in the lead up to and during the 2009 Primary Schools Cup event. All relevant information and forms can be downloaded from our website www.qva.org.au.

Should you have any questions about this information, please contact Robyn Stephensen (Competitions and Logistics Manager) on 07 – 3367 1991 or email om@qva.org.au.

THE EVENT

The Primary Schools Cup (PSC) is held annually by Volleyball Queensland and in 2009 will be co-hosted by the Craigslea State High School Volleyball Academy.

In 2009 the PSC will be held Thursday 3 September. **Please ensure that your team/s are prepared to be available for all matches.** In event of wet weather the competition will be re-scheduled for Thursday 10 September.

There are 12 divisions offered in the PSC. Play within the division will be conducted in either round-robin or pool format, depending on the number of teams competing. VQ reserves the right to merge divisions subject to nominations. VQ also reserves the right to cap nominations in divisions.

FORMAT

The 2009 PSC will be played according to the Spikezone Rules supplied by the Australian Volleyball Federation. Please download the Rules Summary from our website.

In 2009 Yr 7 Division 1 teams will play Indoor and Beach Volleyball matches in addition to Spikezone matches.

DIVISIONS

The divisions offered at the PSC are as follows:

BOYS:	Yr 5/6 Division 1	GIRLS:	Yr 5/6 Division 1
	Yr 5/6 Division 2		Yr 5/6 Division 2
	Yr 5/6 Division 3		Yr 5/6 Division 3
	Yr 7 Division 1		Yr 7 Division 1
	Yr 7 Division 2		Yr 7 Division 2
	Yr 7 Division 3		Yr 7 Division 3

Please note: Volleyball Queensland reserves the right to cancel / combine divisions should there be insufficient nominations. All affected schools will be advised of any changes and given the opportunity to withdraw their team with no penalty.

YEAR GROUPS

Year groups are divided in Year 5/6 and Year 7.

NOMINATION PROCESS

Nominations for the 2009 PSC will only be accepted on the correct forms and will not be processed without payment. **NO LATE NOMINATIONS WILL BE ACCEPTED!!**

Nominations for all divisions will close: 3 August 2009.

HOW WILL I KNOW MY NOMINATION HAS BEEN RECEIVED?

As they are received, all nominations will be uploaded to the PSC Page of our website. It is your responsibility to check this website to ensure your nomination has been received. If your team/s isn't added to this list within three (3) working days of you submitting it, please contact our office to check if it has been received and, if required, to re-send. Please do not wait until after the nomination closing deadline to check that your form has been received. Only teams listed will be considered to have entered the competition and therefore included in the draw.

TEAM LISTS

All teams must submit a Team List (downloaded from our website) detailing the players in their team.

All Team Lists must be submitted by: 17 August 2009. Any teams not submitting their teams lists on time may be withdrawn from the competition. If your team lists change, please submit a new **FULL** team list in writing. No changes to team lists may be made after 24th August 2009, unless accompanied by a Medical Certificate for a withdrawal.

NOMINATION FEES

All Divisions: \$70 per team

All payments must be submitted with forms. Any teams who do not pay their relevant fees as they fall due may be withdrawn from the competition.

Your Nomination Form also acts as a Tax Invoice and accepted methods of payment are detailed on these forms. If paying by direct debit, please ensure the reference gives a clear indication as to the team and competition payment is for.

WHAT IF I NEED TO WITHDRAW MY TEAM?

Withdrawal of teams is permitted, however the following penalties will apply:

Prior to close of Nominations	3 Aug 2009	No- penalty, Full Refund
Prior to team lists due	pre- 17 Aug 2009	50% of Nomination Fee
After team lists due	post- 17 Aug 2009	Forfeit Full Nomination Fee

All withdrawals must be submitted in writing.

Teams who withdraw after the tournament has started and fail to complete their scheduled matches will incur a fine of up to \$50 per match forfeited. Where teams can provide evidence of being prevented from playing due to circumstances beyond their control, no fine will be applied.

If you need to withdraw due to wet weather cancellation and are unable to attend the following week, nomination fees will be fully refunded.

THE DRAW

We will have the draws finalised as soon as we possibly can, so please be patient. The draw will be initially published no later than 26 August 2009 – changes will not be made to this draw unless a genuine mistake (eg a team scheduled for 2 matches at the same time) is found. Please do not simply request any of your matches to be moved or changed. If any changes are made, a final draw will be published no later than Tuesday 1 September 2009.

All draws will be published on our website, so please ensure you check this.

VENUE

The 2009 PSC will be held at Craigslea State High School, Hamilton Road, Chermside West, QLD, 4032. Please see mud map on our website for best parking.

TRANSPORT, ACCOMMODATION and MEALS

Accommodation; transport to and around Brisbane; and all meals are the responsibility of each team. Should you require further information on options available in and around Brisbane, please visit the Brisbane Tourist Information website www.ourbrisbane.com

UNIFORMS

All players in the team are to be in matching uniforms (tops and shorts).

REFEREES AND DUTY TEAMS

Students from Craigslea Volleyball Association will be refereeing and scoring all matches on the day.

PRESENTATIONS

Presentations will take place as soon as possible after the conclusion of the final matches. The following will be presented in each division:

- First place – Gold medals (1 per team member); Winner's trophy (1 only for the school)
- Second place – Silver medals (1 per team member)
- Third place – Bronze medals (1 per team member)

A Champion Aggregate School trophy for Primary Schools Cup will also be awarded.

IMPORTANT DATES FOR SENIOR SCHOOLS CUP

ALL NOMINATIONS CLOSE:	Monday 3 August 2009
DEADLINE FOR TEAM LISTS:	Monday 17 August 2009
INITIAL PUBLICATION OF DRAW:	Wednesday 26 August 2009
PUBLICATION OF FINAL DRAW:	Tuesday 1 September 2009

CHECKLIST FOR NOMINATING FOR THE 2009 SENIOR SCHOOLS CUP

Have you completed all of the following?

- Submitted my school's Nomination Form by Monday 3 August 2009 (for all divisions)
- Paid the relevant nomination fee by Monday 3 August 2009
- Checked the VQ website that my nomination has been received
- Submitted my Team List/s (one per team) by Monday 17 August 2009 (for all teams)
- Ensured all members of my team have completed the Photography Release Form for this event
- Confirmed my team's final draw including all duties

Please be sure to check our website regularly for updates and further information!!!