



# Venue Hire Form

Sports House, Suite 2.12  
 150 Caxton Street  
 Milton Qld 4064  
 Ph: (07) 3367 1991  
 Fx: (07) 3367 2853  
[www.qva.org.au](http://www.qva.org.au)  
 ABN 45 476 392 018

Please complete the following form for the hire of the Volleyball Queensland West End Beach Courts and return to our office. Please note, completion of this form does not guarantee your booking – if approved, a Booking Confirmation will be sent to you. All booking requests must be received a minimum of 3 business days prior to the date of use, in writing to Volleyball Queensland (email [am@qva.org.au](mailto:am@qva.org.au) or fax 07 – 3367 2853).

Rates for hire: VQ Members \$15 per court per hour  
 Non-Members \$35 per court per hour

Key Deposit: \$50 (must be paid when key is collected, refundable on return of the key). Please note, keys must be collected from and returned to our office during office hours.

Additional Costs if required: Balls: \$5 per ball day  
 Lights on: \$5 per court per hour

### Booking Request:

Club/Organisation/School: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Dates	Times	Number of Courts

Special requirements (eg lights, ball hire): \_\_\_\_\_

Do you currently have a key? YES / NO

Preferred method of payment: Credit Card / Cheque / Cash / Invoice (only VQ clubs, schools and registered businesses can pay on invoice, all others must pay upfront)

**CREDIT CARD PAYMENTS:** Cardholders Name: \_\_\_\_\_

Card No: : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry: \_\_\_\_ / \_\_\_\_ Amount\$ \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### OFFICE USE ONLY:

<b>KEY NUMBER:</b>	<b>DEPOSIT</b>	<b>HIRE AMOUNT:</b>
Date Given Out:	Received:	<b>STAFF MEMBER SIGN:</b>
Returned Date:	Returned:	

Volleyball Queensland is proudly supported by:

